

AIDS HEALTHCARE FOUNDATION (AHF NIGERIA) PREQUALIFICATION OF VENDORS

Foundation for AIDS Care, Prevention and Advocacy in Nigeria (AIDS Healthcare Foundation (AHF) Nigeria is an NGO working in collaboration with the Federal Ministry of Health to provide HIV/AIDS care, including antiretroviral treatment, basic palliative care, psychosocial support, HIV Testing and Prevention, training and other related services. Our country Program Office is based in Abuja and our operational sites are mostly in rural areas in Benue, Kogi, Nasarawa, FCT Abuja, Cross River and Anambra state from where we provide free and comprehensive HIV services.

The Program now invites bids from all eligible firms /persons for prequalification of service providers for works, services, and supplies for the year 2018/2019.

(A) SUPPLIES

- (1) Drugs for treating Opportunistic Infections (OI's)
- (2) Antiretroviral Drugs
- (3) Medical Sundries and Supplies
- (4) Laboratory Reagent including but not limited to HIV Test Kits, Reagents for Haematology, Clinical Chemistry and Parasitology.
- (5) Stationary-All Types
- (6) Printing Services e.g Monitoring and Evaluation Tools etc
- (7) Computer and IT equipment
- (8) Toner and Cartridge (for Photocopiers, Printers)
- (9) Office Equipments
- (10) Electrical Materials (Fixtures and Fittings)
- (11) Furnitures and Fittings for Offices and Clinics
- (12) Protective Wears (Head gears, safety Laboratory shoes, Clinical Coats, Life Jackets/Vests)

(13) Clinical Reference Materials (Books, Charts and Cards)

(14) Supply and maintenance of fire extinguishers

(15) Kitchen/Grocery Items and Toiletries

(16) Tyres and Tubes

(17) Air Conditioners,

(18) Building materials

(B) SERVICES

(1) Hotel Services (Abuja, Benue, Kogi, Nasarawa, Anambra, Cross River, Enugu, Lagos, Kaduna, Delta state etc)

(2) Car hire/Taxi services (Abuja, Benue, Kogi, Nasarawa, Anambra, Cross River, Enugu, Lagos, Kaduna, Delta state etc)

(3) Fumigation Services services (Abuja, Benue, Kogi, Nasarawa, Anambra and Cross River state)

(4) Repair and Servicing of Generators (Abuja, Benue, Kogi, Nasarawa, Anambra and Cross River state)

(5) Repair and Servicing of Air Conditioners (Abuja, Benue, Kogi, Nasarawa, Anambra and Cross River state)

(6) Repair and Servicing of Motor Vehicles (Abuja, Benue, Kogi, Nasarawa, Anambra and Cross River state)

(7) Motorcycles Repair and Maintenance (Abuja, Benue, Kogi, Nasarawa, Anambra and Cross River state)

(8) Clearing and Forwarding Services

(9) Tours and Travel Services

(10) Courier Services

- (11) Service/Maintenance of the Electrical System
- (12) Engraving of Assets
- (13) Corporate Uniforms
- (14) Designing, Printing and Branding of I.E.C Materials and Promotional (marketing) Items
- (15) Computer and Software Maintenance services
- (16) Repair, Servicing and Maintenance of Clinical Laboratory Equipments and Instruments
- (17) Medical Waste Management and Waste Disposal
- (18) Billboard advertisements, and other radio, television and electronic media services
- (19) Training facilitation
- (20) Health Maintenance Organisation (HMO) – Health Insurance
- (21) Insurance Services
- (22) Security Services (Abuja, Benue, Kogi, Nasarawa, Anambra and Cross River state)
- (23) Office and facility cleaning Services (Abuja, Benue, Kogi, Nasarawa, Anambra and Cross River state)
- (24) Advertisement/Newspaper placement

(B) WORKS

- (1) Building Renovation Work, Partitioning and Construction Works, (Medically Oriented), painting etc
- (2) Carpentry Works
- (3) Plumbing Fixtures and Fittings

REQUIREMENTS:

All valid applications MUST be accompanied by the following:

- Certificate of Incorporation or Registration
- VAT Registration where applicable
- Valid Income Tax Clearance for 2016/2017
- References or contact of references from three reputable organizations,
- Current registration/renewal of pharmaceutical premises certificate (Drugs)
- Please note, no firm/company should bid for more than three items

METHOD OF SUBMISSION

Electronic (scanned) copy of the bids to be mailed to **Procurement.Nigeria@aidhealth.org** Hard copy bids to be delivered in properly sealed envelope and marked "Prequalification for Provision of (nature of business)". These should be addressed to: The Procurement Committee, AHF Nigeria Country Office 2, Paul Unongo Street, off Ebitu Ukiwe Street, Jabi District Abuja.

AHF is a private organisation and bids shall be evaluated as per AHF bidding and procurement guidelines and only successful bidders will be notified.

NB: Submission of interest shall close by **4pm Friday, 6th July 2018** and any submission after the deadline will not be considered